

DIRECTORATE OF FORENSIC SCIENCE, ASSAM :: KAHILIPARA :: GUWAHATI - 781019

SHORT NOTICE INVITING RE-TENDER

NIT No: DFS.1678/Plan/2014-15/58/3077

Dated 24/12/2014

Sealed tender affixing (in Technical Bid) non refundable court fee stamp of **Rs. 8.25** (Rupees Eight and Paise Twenty Five) only is invited from Original Equipment Manufacturer, their Authorized Dealers or Agents for Supply of "Mobile Forensic Science Investigating Laboratory" to DIRECTORATE OF FORENSIC SCIENCE, Assam to be procured under the Annual Plan Fund for 2014-15, as per Technical Specifications enclosed herewith. Tenders sent through Post / Courier Service should be properly packed & sealed and to be addressed to the undersigned. Last Date for receiving tender is 5th January, 2015 up to 2-30 P.M.

*or/w/o
24/12/14*

Director,
Directorate of Forensic Science, Assam
Khahilipara, Guwahati – 19

24/12

Memo No: DFS.1678/Plan/2014-15/58/3077

Dated Guwahati, the 24th December, 2014

Copy to:-

Smti M. Chetia, ACS, Secretary to Government of Assam, Home & Political Department, Dispur, Guwahati – 781006 for information.

*or/w/o
24/12/14*

Director,
Directorate of Forensic Science, Assam
Khahilipara, Guwahati – 19

24/12

SHORT NOTICE INVITING RE-TENDER

NIT No: DFS.1678/Plan/2014-15/57

Dated 24/12/2014

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The Undersigned reserves the right to relax any of the mentioned conditions (s) and reject on its discretion any or all tenders altogether or do not bind himself to accept the lowest rate without assigning any reason in public interest. It may be noted that merely quoting lowest rate will not be entitle any tenderer to get the Order. The quality of the item offered, Past performance etc will be taken into consideration. Prior to award of Order, the department can call for any details, explanation regarding Technical & Financial aspects including Demonstration / Sample / PPP for verification.

Terms & Conditions:

1. No tender received after date & time will be accepted and the undersigned shall not be responsible for any delay in submission of tender. All tenders received after the due date & time shall be returned to the respective Tenderer without opening the same. Intending Tenderer shall submit tenders in the box kept in front of the office of Director, Directorate of Forensic Science, Assam, Kahilipara, Guwahati, Assam – 781009. The tender Box will be opened on the same day at _____ **PM** or on subsequent working day at **11:30 AM** if it falls on Govt. holiday in presence of Vendors or their authorized representative present at that time. Tenders can also be submitted by post but the Deptt. shall not be liable for any postal delays. No Tender will be accepted after the due date and time.

2. Tenderer shall submit BIDS in THREE Envelop System in separate sealed envelopes i.e.

TECHNICAL BID and PRICE BID.

Envelop : 01 = Earnest Money Deposit (to be sealed and put inside Envelop : 2)

Envelop : 02 = Technical Bid (Consisting of the Technical Part)

Envelop : 03 = Financial Bid (Consisting of Price Part)

These envelopes shall further be put in one outer envelope before putting in tender box, duly sealed. The Tenderers shall also super scribe on the individual envelope the category of bid Supply of **“Mobile Forensic Science Investigating Laboratory” to DIRECTORATE OF FORENSIC SCIENCE, Assam**”. The outer and inner envelopes mentioned above shall indicate the name and address of the tenderer. Failure to mention the address on the outside of the envelope could cause a proposal to be misdirected or to be received at the required destination after the deadline.

3. **Validity:** Bids must be valid for acceptance for a minimum period of 365 (three hundred sixty five) days from the bid closing date.

4. Warranty, AMC & Service : Warranty Period for the equipment / system should be clearly mentioned along with rates for Annual Maintenance Contract for 04 (four) years (wherever applicable) with **availability of Service Facility at Guwahati. Warranty Period shall be between 12 (twelve) months to 36 (thirty six months) depending on the items** will be calculated from actual date of successfully supply / installation / handing over of the equipment / system. Tenderer are to specify After Sales Service and support mechanism clearly in the Bid. Frequency of routine maintenance during warranty period and break down maintenance should also be clearly specified.

3. Earnest Money Deposit (EMD)

a) Earnest Money of **Rs. 50,000.00** (Rupees Fifty Thousand) only for in form of NSC / KVP / FDR of Bank / Deposit at Call / Irrevocable Bank Guarantee with **validity for at least 12 (twelve) months** in the name of the Proprietor / Partner or shareholder of the firm concerned duly pledged in favour of the undersigned. Earnest Money will be released after finalization of Tender. Earnest money deposited with the tender shall bear no interest. The Earnest Money will be liable to be forfeited, if the tenderer withdraws or amends or impairs or derogates from the tender in any respect within the period of validity. Bids received without EMD will be summarily rejected. The Earnest Money of the unsuccessful Tenderer will be released to them after finalization of the tenders.

b) Any tenderer which has claimed exemption of Earnest Money Deposits and Security Deposits under **Assam Preferential Store Purchase Act, 1989**, shall furnish a certified copy of such order indicating therein clearly that they are exempted. EMD exemption will be entertained only of those Tenderers who are entitled to get exemption as per "Assam Preferential Store Purchase Act, 1989".

4. Bid Evaluation Criteria:

Bids conforming to the terms and conditions stipulated in the bid document unless subject to any contrary under Bid Selection Criteria will be considered for technical evaluation.

5. Bid Selection Criteria:

a) Court fees stamp.

b) Earnest Money Deposit

c) Power of attorney / Letter of Authority of the company / firm authorizing the person to sign the bid document and any document related to this bid with purchaser thereafter and should have a valid period of 12 (twelve) months from the date of bid opening. Self Declaration in case of proprietorship Firm.

d) Proof of Dealership from the Original Equipment Manufacturer (OEM) or Principal Supplier or Authorized Agent in India. In case of submission of bids by OEM itself, then sufficient proof / self declaration has to be enclosed.

e) An **Affidavit** stating that neither the Tenderer, Principal Supplier or the OEM / Manufacturer of equipment (hardware & accessories) or any associated / affiliated company is blacklisted by any Public Sector Undertaking / Agency of the Govt. of India, Govt. of India and / or State Govt.

Vendor failed to full fill the above minimum criteria will be out rightly rejected for further evaluation and will be considered as non responsive.

6. Other Information / Documents:

All Vendors must submit relevant documents to support their eligibility criteria along with the following documents (in Technical Bid) complete in all respect and duly self attested.

a) VAT Registration Certificate along with TIN

b) VAT / Sales Tax Registration Certificate

c) Annual Turnover Certificate for last Three Years certified by Chartered Accountant.

d) Audited Financial Statement (Balance Sheet, Profit & Loss A/c) for the last Two years certified by Chartered Accountant.

- e) Income Tax Return (SARAL) for last Two years
- f) Permanent Account Number.
- g) If Tenderer falls under Income Tax exemption than relevant IT exemption document is to be submitted.
- h) Trade License in case of Authorised Dealer or Distributor and Municipal Registration in case of Manufacturer / OEM from competent Authority.
- i) Bank Account No. With name of Bank, Type of account, Bank address.
- j) All other supporting documents as required for technical evaluation in the tender wherever applicable such as Manufacturing License of OEM (if applicable), Central Excise Clearance Certificate in case of Indian Manufacturer, Authority Letter in favour of Indian Agent if the product is of Foreign Origin, Quality Certificate, ISO for Manufacturing, Supplying etc.

7. Eligibility Criteria:

The following document(s) / criteria may be fulfilled by the vendor in addition to the document mentioned in Clause No. 6 for technical evaluation.

- a) The Tenderer (single / consortium) should have a registered office in India and must be involved in similar type of supplies at least for the last three years.
- b) Consortium bid is allowed with maximum of 3 nos. of companies including the Prime Vendor. In case of a Consortium, Prime Vendor to have 51% stake and the Pre-Qualification criteria is to be met by the lead / Prime Vendor.
- c) The Vendor (Lead vendor in case of Consortium) should be a profitable vendor for the last 3 yrs with annual turnover in India of at least Rs. 60 (eighty sixty) Lakhs for the last three financial years as on 31.03.2014).
- d) Tenderer / Principal Supplier / OEM must have successfully executed at least 3 Nos. of supplies related to DIRECTORATE OF FORENSIC SCIENCE Products / System comprising of Kits / equipments etc in the last three years within India where at least 01 supply involving Rs. 10 Lakhs (in name of the Tenderer) and Rs. 20 Lakhs (in name of Principal Supplier / OEM / Manufacture). Copy of relevant Supply Order to be submitted mandatorily.
- e) Past Performance Details in prescribed way for last Three Years with List of User's is to be submitted.

8. Bid must accompany with :

- a) Acceptance signing of the Notice Inviting Tender as per Format provided with tender document.
- b) ANNEXURE – I (Application Form) and ANNEXURE – II (Undertaking) with Envelop – 2, Technical Bid
- c) ANNEXURE – III (Bid Form / Price Schedule) along with Envelop – 3, Price Bid, duly filled in and signed by the Tenderer with seal of the Firm.

ANNEXURE – III (Bid Form / Price Schedule) must be submitted both in Hard Copy & Soft Copy in non-writeable CD.

9. The short listed Tenderers may be asked to arrange for **Technical Demonstration / Power Point Presentation or may ask for submission of Sample for verification** of the Equipment at their own cost at the place and date to be fixed by the Authority. The bids of the firms / tenderer who do not arrange / participate in the process as above will be treated as rejected.

10. Commercial bids of only those vendors will be opened who will be finally technically qualified.

11. Tenderer should furnish detailed Technical Specifications of the product along with MAKE, MODEL, MANUFACTURERS CATALOGUE / LEAFLET as well as sub-assemblies.

12. **A Statement of Compliance to NIT Specification** is to be submitted clearly and if there is any deviation, it should be specified properly and clearly with details of deviation for Technical verification.

13. The specifications laid down in the NIT are the minimum configuration of the systems / items. Systems / items of better or higher configuration or better technology may be quoted for consideration.

14. Tenderer quoting Rates as Authorised Dealer / Authorised Distributor etc. must submit authority letter for the item (s) quoted from their Principal Suppliers / Manufacturers.

15. Tender should be clearly typed or written and the Rates should be written both in figure and words. There should not be any over writing, erasure in the rates. In case of over writing or erasure or any such alteration, the item shall be rejected outright.

16. Failure to fulfill the terms and conditions of the tender notice may lead to rejection of the bid without any reference to the Tenderer and no correspondence will be entertained in this regard.

17. Bid Price:

The rates once quoted will be final and no request for change / alteration there to will be entertained thereafter. The rates should be quoted F.O.R. destination Guwahati, Assam and should be inclusive of packing, transportation, all accessories and other ancillary expenses. VAT / CST, Excise Duty, Customs Duty, other Local Taxes etc. if any, should be shown separately. Otherwise the quoted price will be treated as inclusive of all taxes. The firms who need not pay taxes / duties against any of the items should submit valid document in support of their claim for exemption from payment of such taxes / duties. If the name of item is not in the exemption certificate, the tax will be deducted from the quoted price. No C / D Forms will be issued against VAT / CST from the Directorate. Terms like 'As Actual', 'Approx.' will not be entertained and if found, Price Bid will be rejected instantly.

18. For imported items rates should be indicate separately i.e. rates with Custom Duty and rates without Custom Duty.

19. Risk of transportation will be borne by the Tenderer themselves.

20. Insurance for the Bill of Materials must be provided till the Installation and Commissioning.

21. Correction of Error:

Tenderers are advised to exercise adequate care in quoting the prices. No excuse for corrections in the quoted figures will be entertained after the commercial proposals are received by this Directorate.

Arithmetic errors in proposals will be corrected as follows : In case of discrepancy between the amounts mentioned in figures and in words, the amount in words shall govern. The amount stated in the proposal form, adjusted in accordance with the above procedure, shall be considered as binding, unless it causes the overall proposal price to rise, in which case the proposal price shall govern.

22. Rates quoted should be valid for 1 (one) year with effect from the date of submission of bid with a provision for further extension if finally approved. The rates are to be quoted in Indian currency and payment shall also be made to successful tenderer in Indian currency.

23. Once the rates offered in the quotation are accepted, no enhancement will be entertained at any circumstances and Tenderer will be liable to supply the items at the rate accepted by the Directorate. Failure to supply the items at the accepted rates will entail the offer being cancelled and the security Money will be forfeited to the Govt. of Assam.

24. All pages of the tender document together with terms and conditions and the documents enclosed with the tender shall be signed by the authorized signatory. Acceptance signing of the Notice Inviting Tender and the detailed terms and conditions in the **format of certificate enclosed** shall be deemed as the final acceptance of these terms and conditions.

25. A proposal valid for a shorter period may be rejected as non-responsive. On completion of the validity period, unless the tenderer withdraws proposal in writing, it will be deemed to be valid until such time that the tenderer formally (in writing) withdraws proposal. In exceptional circumstances, at its discretion, this Directorate may solicit the tenderer consent for an extension of the validity period. The request and the responses thereto shall be made in writing.

26. Conditional tenders shall not be accepted at any cost and shall be rejected straightway.

27. Amendment of Bid Document:

At any time before deadline for submission of bids, the Directorate for any reason, whether at its own initiative or in response to the clarifications requested by tenderer may modify the bid document by amendment thereto. All tenderer who have purchased the bid document will be notified of the amendment and such modifications will be binding on them.

28. Modification and Withdrawal of Proposals:

No proposal may be withdrawn in the interval between the deadline for submission of proposals and the expiration of the validity period specified by the vendor on the proposal form. Entire bid security may be forfeited if any of the Tenderer withdraws their bid during the validity period.

29. a) The approved suppliers will have to execute the orders of supply within the time frame specified in the supply order.

b) The indented stores will have to be supplied at the location that may be indicated in the supply order at no extra cost to the Indenter. The Indented stores shall be received by the committee authorized for the purpose, who will satisfy themselves as to the quantity, quality and specifications of the stores supplied as per the approved Sample / MODEL.

30. The supplier / contractor must indemnify the purchaser against all third party claims of infringement of patent, trademark or industrial design rights arising from the use of the goods or any part thereof.

31. **Inspection:** The inspection parameters shall cover the following:

Inspection of goods on receipt at consignee's / user's site: The designated officer / Committee authorized by purchaser will do the inspection for sample / product checking to ensure that the delivered goods are same which was quoted in the bid. Any deviation to the bid proposal with the delivered items will be rejected and Vendor will supply the proposed items afresh with own cost and any delay for timeline will be calculated as per violation penalty.

32. Acceptance & Commissioning of the equipment:

* The department (purchaser) may at its discretion carry out final inspection for quality, reliability, and operational efficiency check.

* All arrangements for arranging the test shall be provided by the supplier within scope of technical parameters of tender.

33. The Director, Directorate of Forensic Science, Assam, Guwahati reserves the right not to place any order even after execution / acceptance of the formal contract agreement and for which no claim or compensation whatsoever will be entertained.

34. The Director, Directorate of Forensic Science, Assam, Guwahati may rescind forthwith the contract in writing if:

a) A contractor assigns or sub lets any contract in respect of any other contract entered into with the Government.

b) Tenderer or his agent or servants are found guilty of fraud of this contract or any other contract.

- c) Declines, neglect or delays to comply with demand / requisition or in any other way fails to perform or observe any condition of or all conditions of the Contract Agreement.
- d) The Tenderer having been Blacklisted or debarred by any Govt. / Semi-Govt. organizations on previous occasions for indulging in illegal, unethical, corrupt etc. practices.
- e) Any other valid and authentic reasons found by the Department.

35. In case of such rescission, the Security Deposit, in full, shall stand forfeited and absolutely be at the disposal of Government without prejudice to any other remedy or action and that the Government shall be entitled to recover from the successful Tenderer any extra expenses Government may deem necessary in obtaining the supplies.

- a) In the event of the successful Tenderer failing to perform part of any or all the contract agreement to the satisfaction of the Department or is liable of disregarding terms and conditions of the Tender Notice and / or the contract agreement, the successful Tenderer shall be liable to any of or all of the following action at the discretion of The Director, Directorate of Forensic Science, Assam, Guwahati on behalf of the Government of Assam.
- b) Forfeiture of security deposit in whole or part.
- c) Making good the loss caused to the Government through the liability, neglect, and delay in complying with the demand.
- d) Cancellation of the contract without any prior notice to the contractor.

36. If the successful Tenderer willfully neglects, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices or found to have been involved in breach of any condition (s) at any stage during the warranty / guaranty period, the legal action as per rules / laws shall be initiated against the Tenderer & Principal Supplier / Manufacturer / OEM. In that case, Security Deposits will be forfeited, besides debarring / Black listing the Tenderer for at least 5 years from any further dealings with the Directorate. The Director, Directorate of Forensic Science, Assam, Guwahati may also impose a ban upon such Tenderer (s) for future business within the Department.

37. In case any manufacturing defect in the articles supplied is detected or any damages to the equipment during transit / handling before final acceptance by the department, the Director, Directorate of Forensic Science, Assam, Guwahati will be at the liberty to return the stores at the expense of the suppliers who in turn will replace the stores without any financial liability to the department. Else the security deposit will be forfeited to the Govt.

38. The suppliers must conform to the approved samples / demonstration as prescribed by the Director, Directorate of Forensic Science, Assam. In case the supplies do not strictly conform to the approved samples / demonstration and supplies are not made within the stipulated time, the same will not be accepted and security deposit will be forfeited to the Govt.

39. Successful Tenderer will have to sign / execute agreement before issue of confirmed order.

40. Goods accepted by the Purchaser at initial inspection and in final inspection in terms of the contract shall in no way dilute Purchaser's right to reject the same later, if found deficient in terms of the quality.

41. Conflict of Interest:

Tenderer shall furnish an affirmative statement as to the absence of, actual or potential conflict of interest on the part of the Tenderer or any prospective subcontractor due to prior, current, or proposed contracts, engagements, or affiliations with the Directorate. Additionally, such disclosure shall address any and all potential elements (time frame for service delivery, resource, financial or other) that would adversely impact the ability of the Tenderer to complete the requirements as given in the Tender document. Please use Formats for making declaration to this effect.

42. Training:

The Tenderer shall provide required capacity building training for operational and maintenance activity at their own cost to personnel selected / deputed by the Directorate at purchaser location, if required.

43. Fall Clause: Fall Clause will be applicable on this contract which is:-

- a) The price charged for the stores supplied under the contract by contractor shall in no event exceed the lowest price at which the contractor sells the stores or offer to sell store of identical description to any persons/organization during the currency of this contract.
- b) If at any time, during the said period the contractor reduces the sale price, sells or offer to sell such store to any person/ organization at a price lower than the price chargeable under the contract, it shall forthwith notify such reduction or sale or offer of sale to the Directorate and the price payment.

44. Risk Purchase Clause:

In the event of failure of the supplier to deliver or dispatch the stores or provide the required services within the stipulated date / period of the supply order, or in the event of breach of any of the terms and conditions of the Tender, the purchaser will have the right to purchase the stores/services from elsewhere at the risk and cost of the defaulting supplier after giving due notice to the defaulting supplier. The cost as per Risk Purchase exercise may be recovered from the bills pending with the supplier. The excess amount spent by the government in arraigning the supplies of Materials, installation, commissioning and extended warranty support for the stipulated period at the risk and cost of the contractor will be recovered from the pending bills, EMD / Security Deposit / Performance Security of the defaulting contract.

45. Liquidated Damages:

In the event of the Tenderer's failure to submit the Guarantees and Documents and supply the materials as per schedule specified in this NIT, the Directorate may at its discretion withhold any payment until the completion of the contract. The Directorate may also deduct from the Tenderer as agreed, liquidated damages to the sum of 0.5% of the contract price of the material, if they failed to deliver as per timeline (as detailed in this NIT) for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not more than 10% of the value. This right to claim any liquidated damages shall be without prejudice to other rights and remedies available to DIRECTORATE OF FORENSIC SCIENCE, Assam under the contract and law. The Tenderer may request for extension of Supply Period in writing with genuine reasons for delay in supply, but the extension will be at discretion of the Directorate after looking into exceptional genuine reasons.

46. Grafts, Commissions, Gifts etc

It is the Purchaser's policy to require that Tenderers, Suppliers and Contractors under contracts, observe the highest standard of ethics during the procurement and execution of such contracts. Any graft, commission, gift or advantage given, promised or offered by or on behalf of the Contractor or his partner, agent, officers, director, employee or servant or any one on his or their behalf in relation to the obtaining or to the execution of this or any other Contract with the Directorate, shall, in addition to any criminal liability which it may incur, subject the Contractor to the cancellation of this and all other contracts and also to payment of any loss or damage to the Directorate resulting from any cancellation. The Directorate shall then be entitled to deduct the amount so payable from any monies otherwise due to the Contractor under the Contract.

47. Settlement of Disputes

All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of the contract or the breach thereof shall be settled either by (i) Mutual Consultation or (ii) through an Outside Expert Committee (OEC) to be appointed by the Directorate, and cost to be borne by both the parties, in case the mutual consultation fails to arrive at an amicable solution or (iii) through Arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and any statutory modifications or re-enactments thereof and rules made there under and for the time being in force shall apply to the arbitration proceedings. The venue of arbitration shall be Guwahati.

48. Force Majeure

If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed *or becomes impossible or unlawful* by reason of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (hereinafter referred to "events") provided, notice of the happening of any such event is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such event, be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the Purchaser as to whether the deliveries have been so resumed or not, shall be final and conclusive, PROVIDED FURTHER that if the performance in whole or part or any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may at its option terminate the contract provided also that if the contract is terminated under this clause, the purchaser shall be at liberty to take over from the contractor at a price to be fixed by the Purchaser, which shall be final, all unused, undamaged and acceptable materials, bought out components and stores in course of manufacture in the possession of the contractor at the time of such termination or such portion thereof as the purchaser may deem fit excepting such materials, bought out components and stores as the contractor may with the concurrence of the purchaser elect to retain.

49. One set of manual of Instruction and Maintenance should be supplied free of cost wherever applicable.

50. The bill may be submitted to this Directorate and payment thereof will be made only after:

- a) Satisfactory receipt by the Receiving Committee to be constituted for the purpose.
- b) Satisfactory certification on the supply by concerning authorized person for the purpose.
- c) Successful completion of training to DIRECTORATE OF FORENSIC SCIENCE, Assam personnel as referred in the **Clause 42 above**.

51. The purchaser and Tenderer may incorporate changes / amend the contract on mutual agreement at any time during the contract agreement period in public interest.

52. Payment Schedule:

- a) No advance payment will be made in any circumstances.
- b) 100% payment will be made after delivery / satisfactory final testing & acceptance by the Receiving Committee.
- c) The prevailing rate of VAT will be deducted at source from all bills of the contractor as per Assam Value Added Tax Rules.
- d) The prevailing rate of Income Tax will be deducted at source from all bills of the contractor as per provision of the Income Tax Rule under Section 194C. Tax Deduction Certificate (TDS) in proper format will be issued, wherever applicable.

53. All the legal proceedings arising out of any dispute between the parties shall be settled within the territorial jurisdiction of the Courts in Assam.

CERTIFICATE OF ACCEPTANCE OF TERMS AND CONDITIONS

I / We have read and fully understood the terms and conditions as laid down in the NIT vide No. Tender No :; Dated : in respect of Supply of “Mobile Forensic Science Investigating Laboratory” to DIRECTORATE OF FORENSIC SCIENCE, Assam due to be opened on

I / We agree to abide by the same

I / We have signed all the pages of the tender documents as laid down.

Signature and seal of the Tenderer

Dated:

Name:

Address:

Phone No.:

Fax No. :

Mobile :

E-mail :

ANNEXURE – I

APPLICATION FORM

(To be filled by the Bidder)

Sl. No.

1. Name & full address of the Bidder including :
Telegraphic address / Telex No., Fax No and
E-mail

2. Name & Designation of the Head of the Firm / :
Supplier and his Telephone No.

3. i) In case the Supplier is located out of Assam, :
specify the Address / Authorised Distributor's
of Agent's Address in Assam, if any
3. ii) Name, Designation, Address, Telephone & Fax :
Nos. of the Authorised Person who may be
contacted during the process of the purchase
concerned under this document
(Applicable to all suppliers)

4. Item Code Number(s) & Description of the item :
quoted for

5. Whether Earnest Money Deposited :

6. If Yes, Demand Draft /FDR No, Date & Name of :
issuing Bank

7. Validity of Tender :

8. If the Tender documents are accepted in full :
(Yes or No)

9. Income Tax Returns attached :
(Latest) (Yes or No) with PAN Number

Place :

Date :

Legally Binding: _____
Signature with Stamp

Contd... 11

ANNEXURE – II
UNDERTAKING

Date :

Short NIT No. :, Dated:, Due On:

“Mobile Forensic Science Investigating Laboratory” to DIRECTORATE OF FORENSIC SCIENCE,
Assam

TO,
THE DIRECTOR,
DIRECTORATE OF FORENSIC SCIENCE, ASSAM
KAHILIPARA, GUWAHATI – 19

Sir,

Having examined the conditions of Tender Documents and specifications of the instruments, the receipt of which is hereby acknowledged. We, the undersigned offer to supply, install and commissioning the following :

1. Mobile Forensic Science Investigation Laboratory

The above supply, installation and commissioning shall be in conformity with the specifications and conditions of supply.

We undertake if our bid is accepted to deliver the instrument quoted by us, we shall deliver and install within the period indicated by us in our offer, failing which, we have no right to claim the offer.

We agree to abide by this bid for a period of 365 days from the date fixed for Bid opening and it shall remain binding up on us and may be accepted at any time before expiration of that period.

We are submitting a for Rs. 50,000/- (Rupees Fifty Thousand only), in favour of “The Director, Directorate of Forensic Science, Assam”, towards the Earnest Money.

The Bid, together with your written acceptance thereof in your notification of award shall constitute a bidding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this day of 2014

Signature of Authorised Person

Name :

Name of the Tenderer: